KUALA LUMPUR UNIVERSITY
OF SCIENCE AND TECHNOLOGY
(formerly known as Infrastructure University Kuala Lumpur)

User Manual

LMS: Online Course Registration

TABLE OF CONTENT

Access To Student Portal… 1

MODULE 1: ACADEMIC 2

1. **Course Registration.....2**
2. **Print Course Registered 4**
3. **Academic Landscape.....6**
4. **Exam Slip 6**
5. **Exam Result…..8**

MODULE 2: CLASS TIMETABLE… 9

1. **Class Timetable… 9**
2. **Course Timetable… 10**

ACCESS TO STUDENT PORTAL

Launch Internet browser (Explorer/Mozilla Firefox/Chrome)

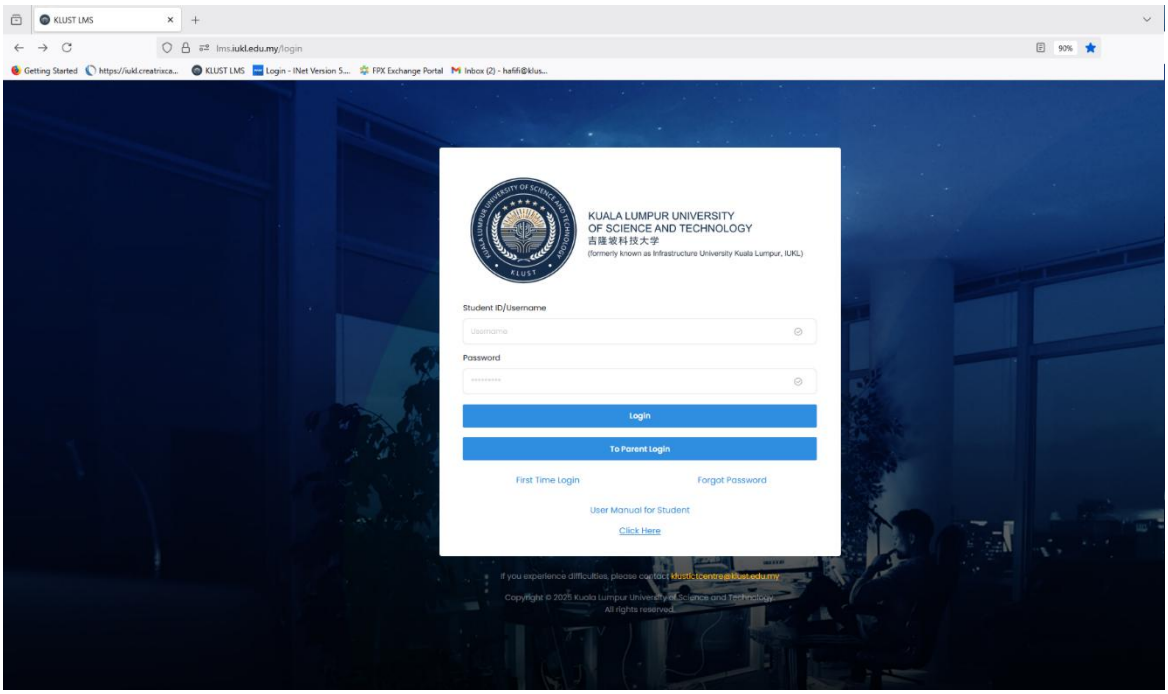
i. Go to IUKL Student portal website at http://lms.iukl.edu.my. It will display the login page of the student portal.

ii. For First time login,

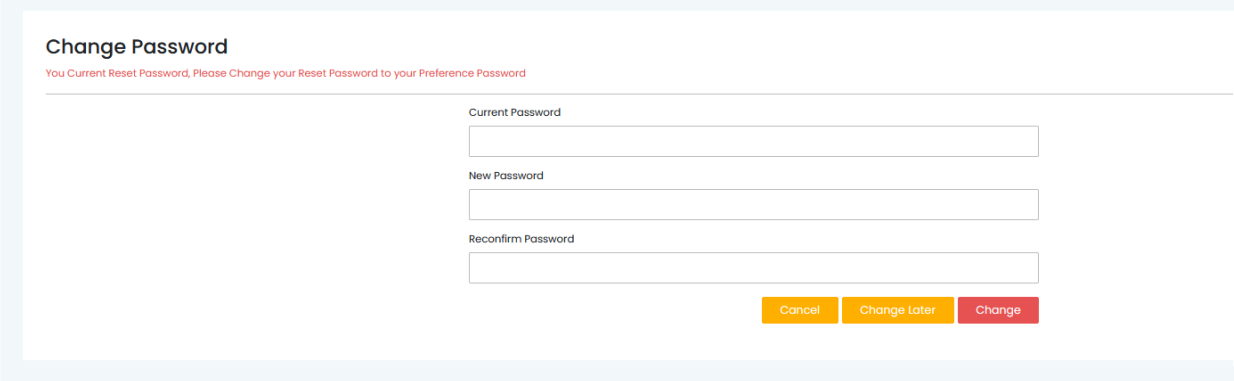
Username: 'student id'

Password: 'IC no / Passport No' (Case sensitive)

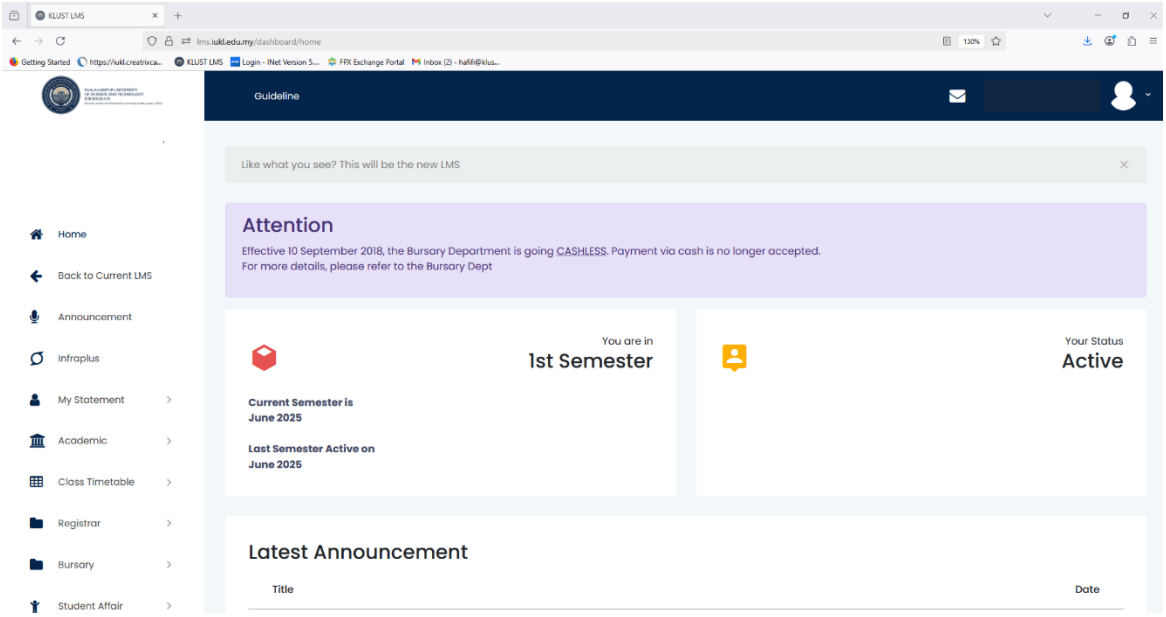
Click "Login" button to proceed.



iii. The system will prompt you to change your password immediately after the successful login.



iv. After Password changed, Users will be redirected to the main interface of the student portal as follows:



MODULE 1: ACADEMIC

1. Course Registration

Course Registration is required at the beginning of each semester. The registration process should be done within the scheduled registration periods.

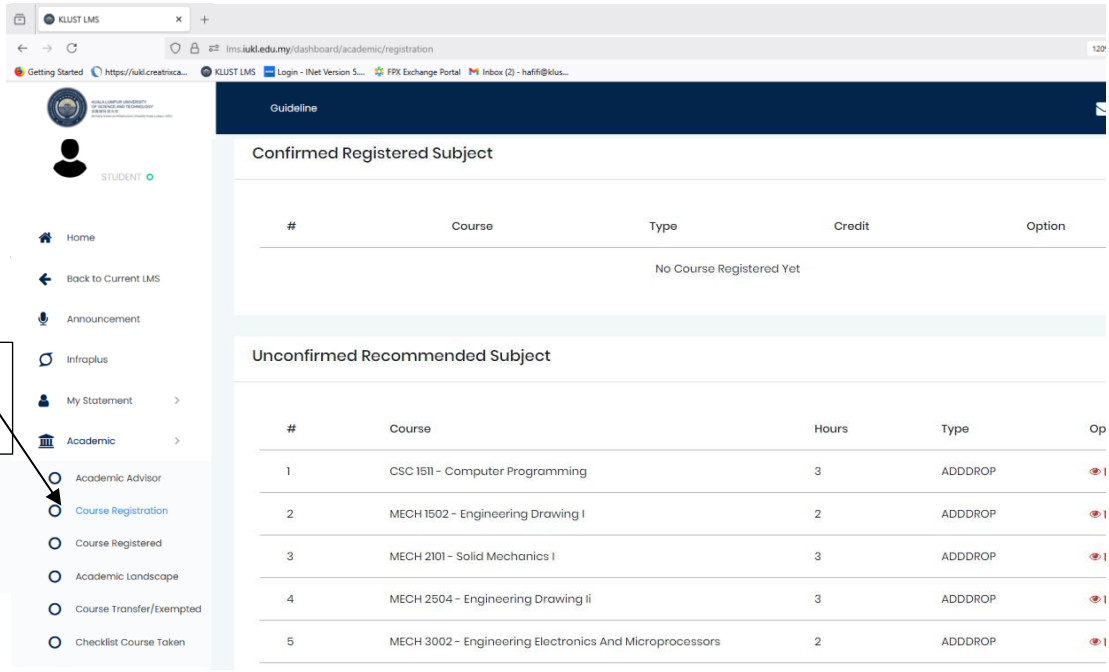
1.1 At the left panel click on "**Academic" > Course Registration**

This Course Registration page allows you to see the courses offered by IUKL and it also tells you which you are permitted to register in.

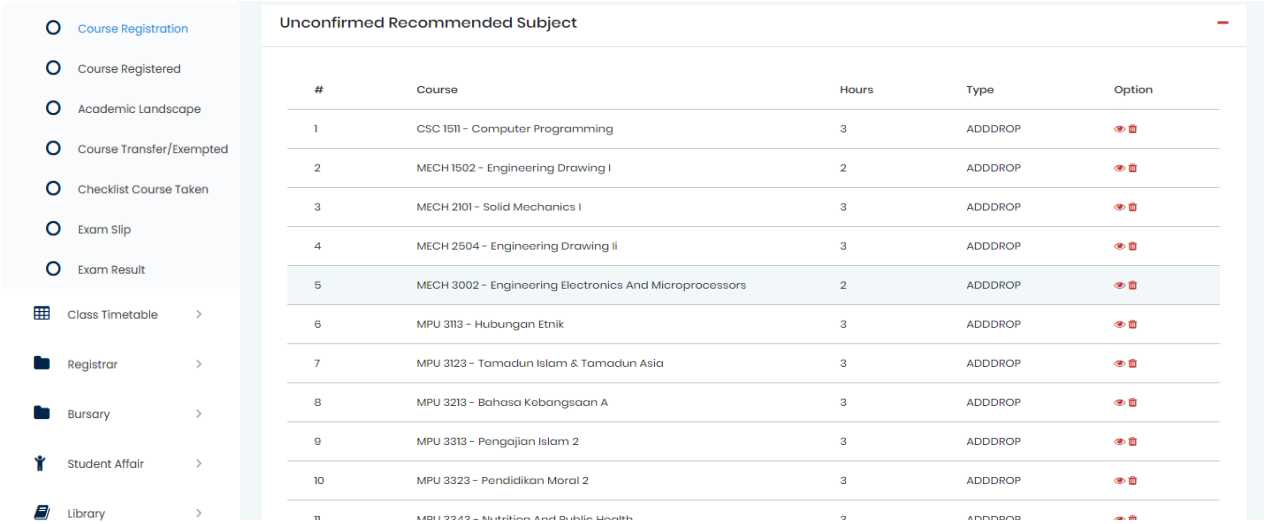
1.2 The Course Registration page contains 3 sections:

i. CONFIRMED REGISTERED SUBJECT
ii. UNCONFIRMED RECOMMENDED SUBJECT
iii. VIEW LANDSCAPE SUBJECT.

Academic > Course Registration
To view course registration

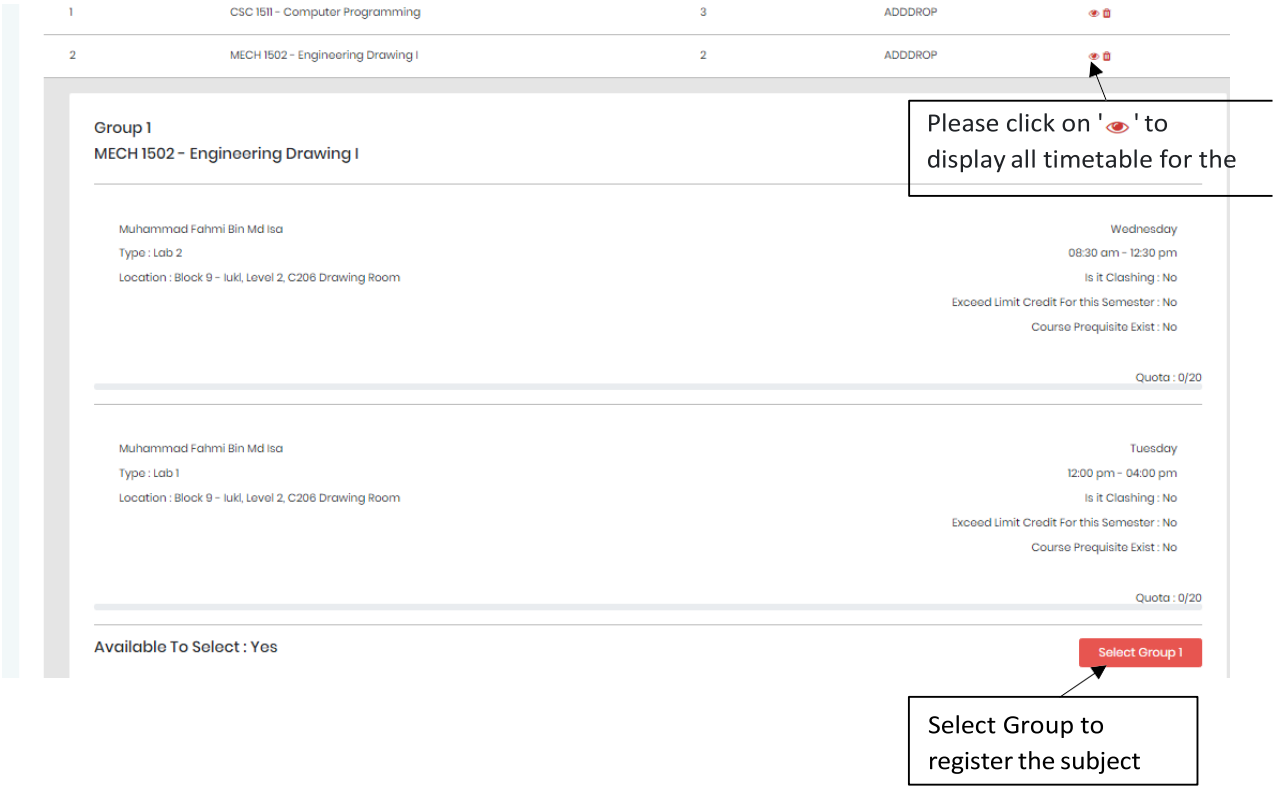


1.3 A list of offer subjects for that particular semester will be displayed on this **"UNCONFIRMED RECOMMENDED SUBJECT"** page.



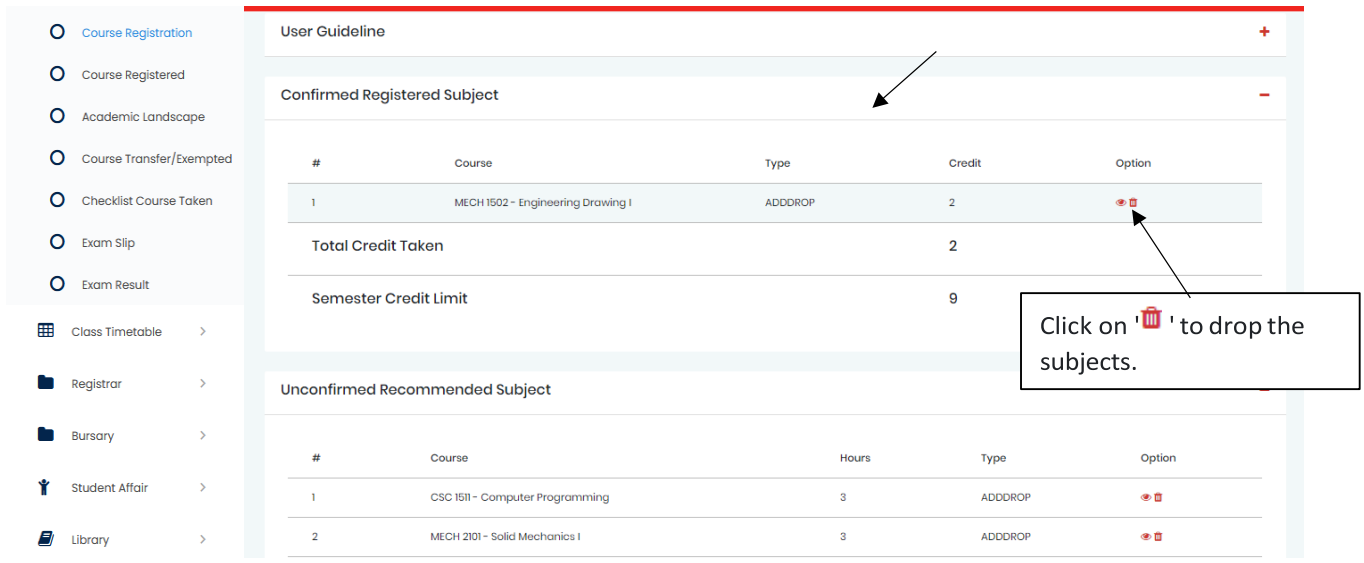
#	Course	Hours	Type	Option
1	CSC 1511 - Computer Programming	3	ADDDROP	
2	MECH 1502 - Engineering Drawing I	2	ADDDROP	
3	MECH 2101 - Solid Mechanics I	3	ADDDROP	
4	MECH 2504 - Engineering Drawing Ii	3	ADDDROP	
5	MECH 3002 - Engineering Electronics And Microprocessors	2	ADDDROP	
6	MPU 3113 - Hubungan Etnik	3	ADDDROP	
7	MPU 3123 - Tamadun Islam & Tamadun Asia	3	ADDDROP	
8	MPU 3213 - Bahasa Kebangsaan A	3	ADDDROP	
9	MPU 3313 - Pengajian Islam 2	3	ADDDROP	
10	MPU 3323 - Pendidikan Moral 2	3	ADDDROP	

1.4 To register the subject, student must **SELECT GROUP**.



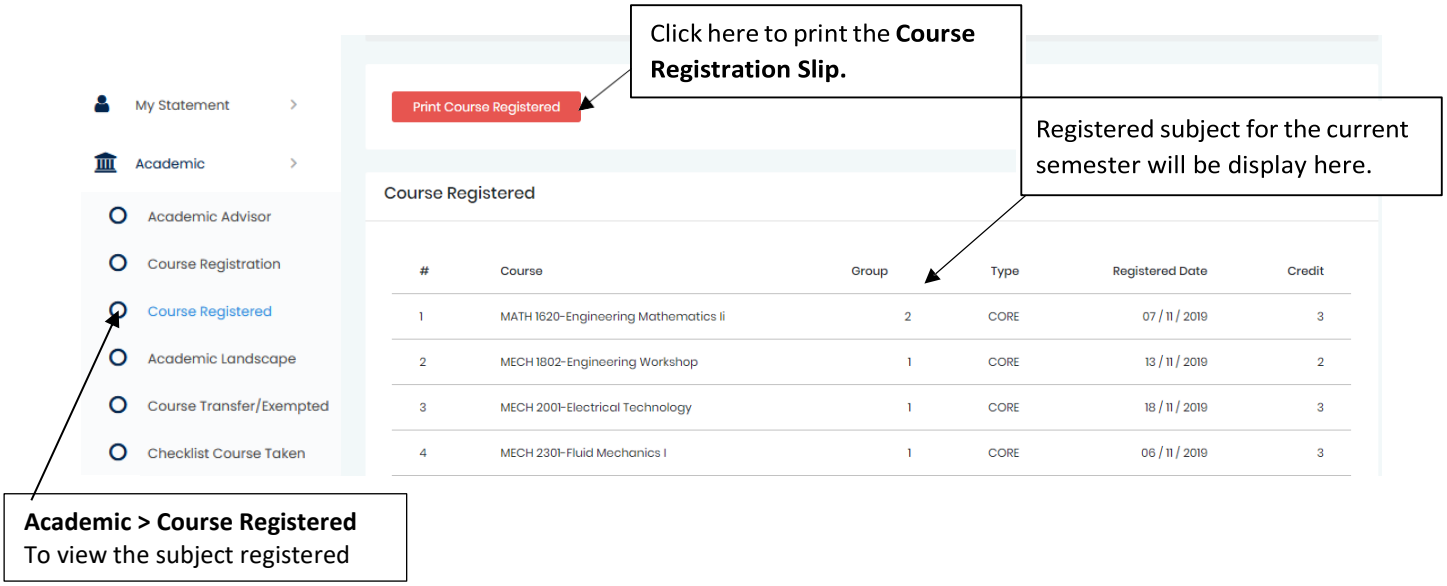
1.4.1 **If subject quota full or timetable clashing, button selection will be disabled.**

1.5 After successful register the subjects. List of your registered subjects will be displayed on **CONFIRMED REGISTERED SUBJECT** page.



2. Print Course Registered

2.1 At the left panel click **Academic > Course Registered**



2.2 To print the Course Registration Slip

2.2.1 Print Course Registered Button

1 / 1

COURSE REGISTRATION SLIP
SEMESTER SEPTEMBER 2019

Branch : KUALA LUMPUR UNIVERSITY OF SCIENCE AND TECHNOLOGY
Intake : SEPTEMBER 2018
Name : [redacted]
Student ID : [redacted]
IC/Passport : [redacted]
Semester Sequence : 4
Program : AME302 - BACHELOR OF MECHANICAL ENGINEERING (HONS)

#	Course ID	Course Name	Group	Date Registered	Course Type	Credit Hour
1	MATH 1620	ENGINEERING MATHEMATICS II	2	07/11/2019 10:27:36 AM	AUTO	3
2	MECH 1802	ENGINEERING WORKSHOP	1	13/11/2019 02:33:35 PM	ADDDROPM	2
3	MECH 2001	ELECTRICAL TECHNOLOGY	1	18/11/2019 04:20:53 PM	ADDDROPM	3
4	MECH 2301	FLUID MECHANICS I	1	06/11/2019 04:49:37 PM	ADDDROP	3
5	MECH 2602	ENGINEERING MATERIALS	1	06/11/2019 04:49:38 PM	ADDDROP	3
6	MPU 3442	FUTSAL 2	3	14/11/2019 05:06:12 PM	ADDDROPM	2
					Total Registered Hours	16
					Min Allowed Hours	12
					Max Allowed Hours	18

** THIS IS A COMPUTER GENERATED SLIP, NO SIGNATURE REQUIRED

DATE PRINT: 18/03/2020 06:43:50 PM

LEGEND:

- group not required
NG no group selected
MG multiple group selected

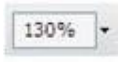
2.2.2 Clicking the 'Print Course Registered' button, it will direct you to your Course Registration Slip and the buttons at the bottom of the document allow you to save or print the document.

Click this button to print the Slip

Click this button to save the slip

Click this button to scroll up and down

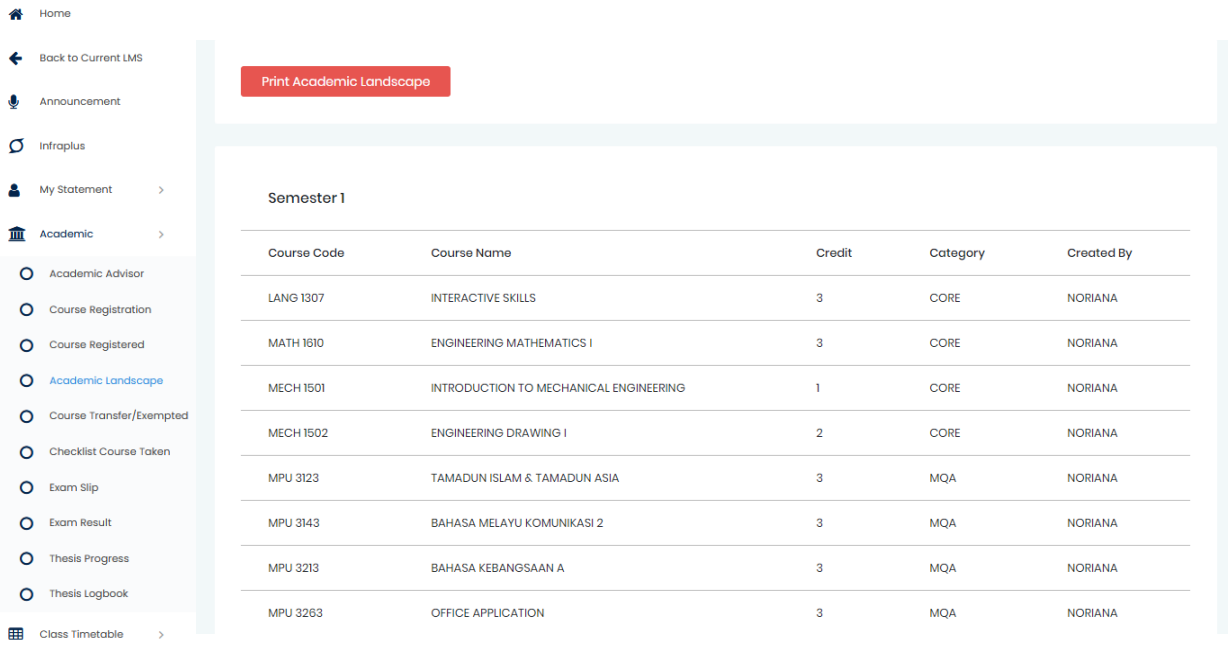
To view page by page



Zoom in/out to enlarge/shrink the screen

3. Academic Landscape

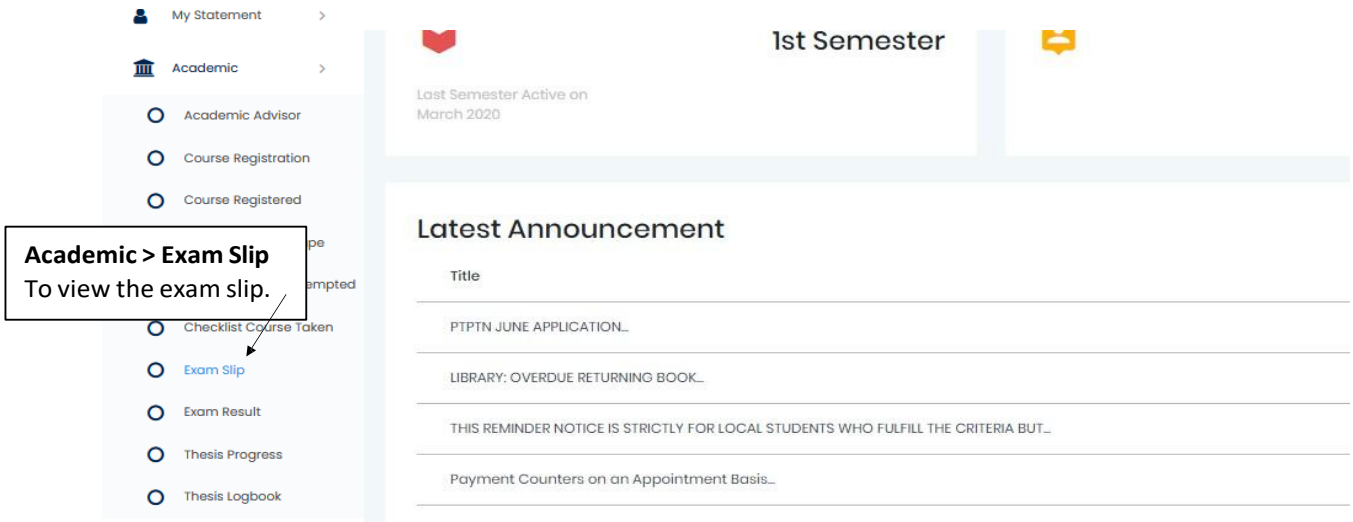
3.1 This page will list out the recommended academic plan, which is schedule based on your program and intake.
3.2 Helps you identify the course sequencing for every semester
3.3 Assists you in planning your schedule for both short and long semesters so that you can manage and plan your courses appropriately.
3.4 Assists you in anticipating the academic workload semester by semester as you pursue your program



4. Exam Slip

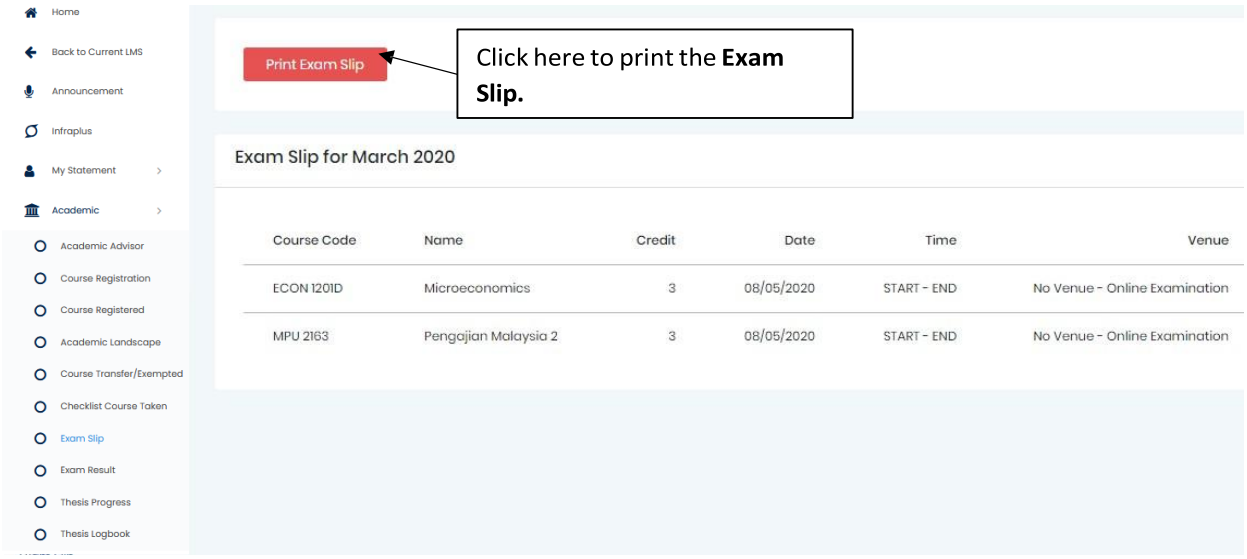
The exam slip must be printed and brought along to the exam hall. Without this exam slip, the invigilator has the right to deny the students to enter the examination hall.

4.1 At the left panel click **Academic > Exam Slip**

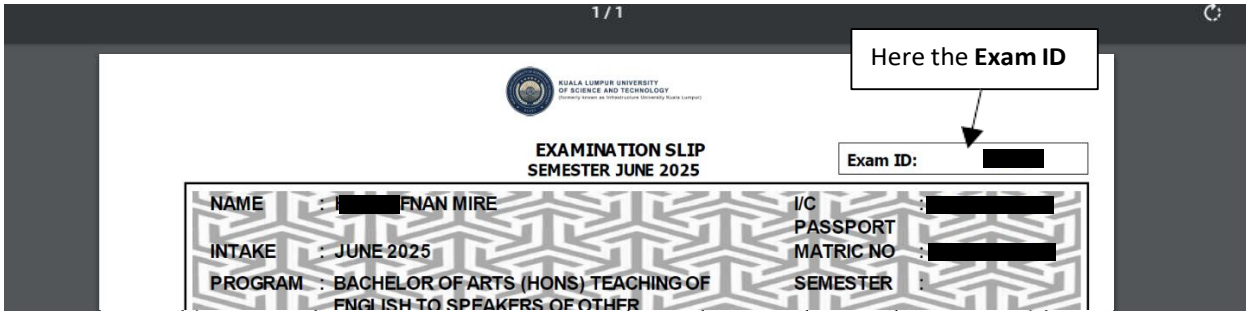


4.2. After click the Exam Slip, the page below will appear.

4.2.1 This page only shows the subject, student needs to click '**Print Exam Slip'** button to view the Examination Slip



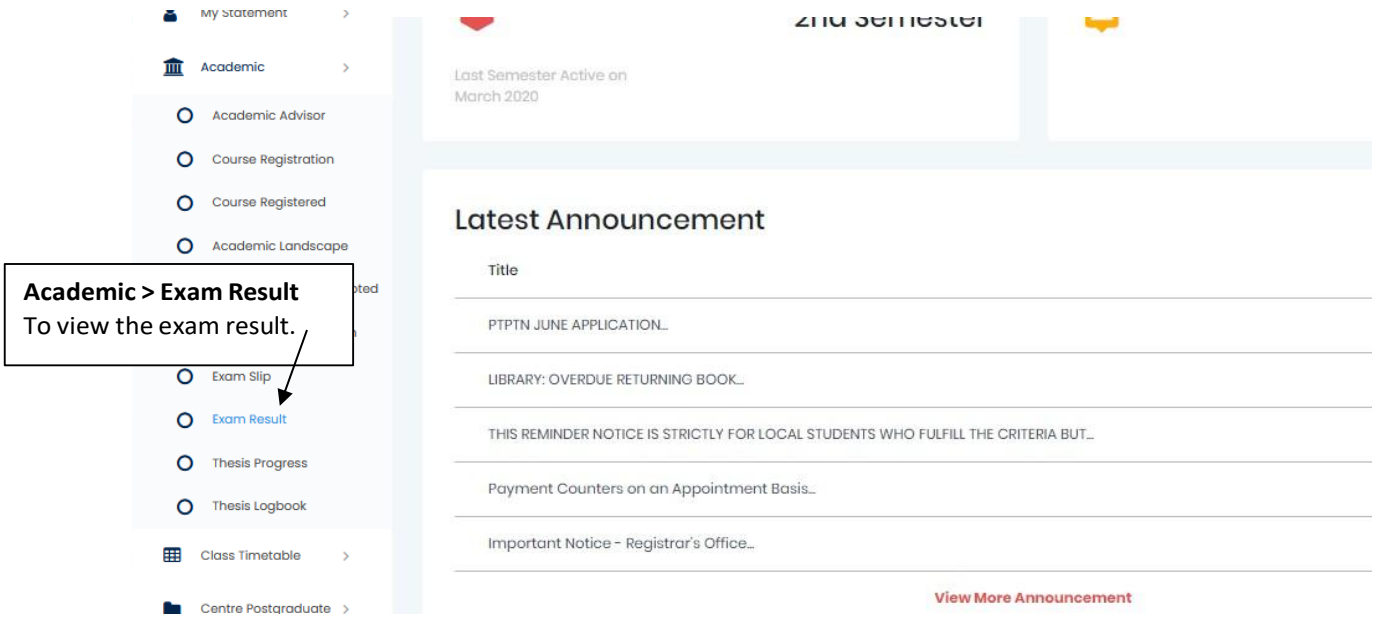
4.2.2 After click the Print Exam Slip, the **Examination Slip** will show as follows:
Here student can download or print the slip



5. Exam Result

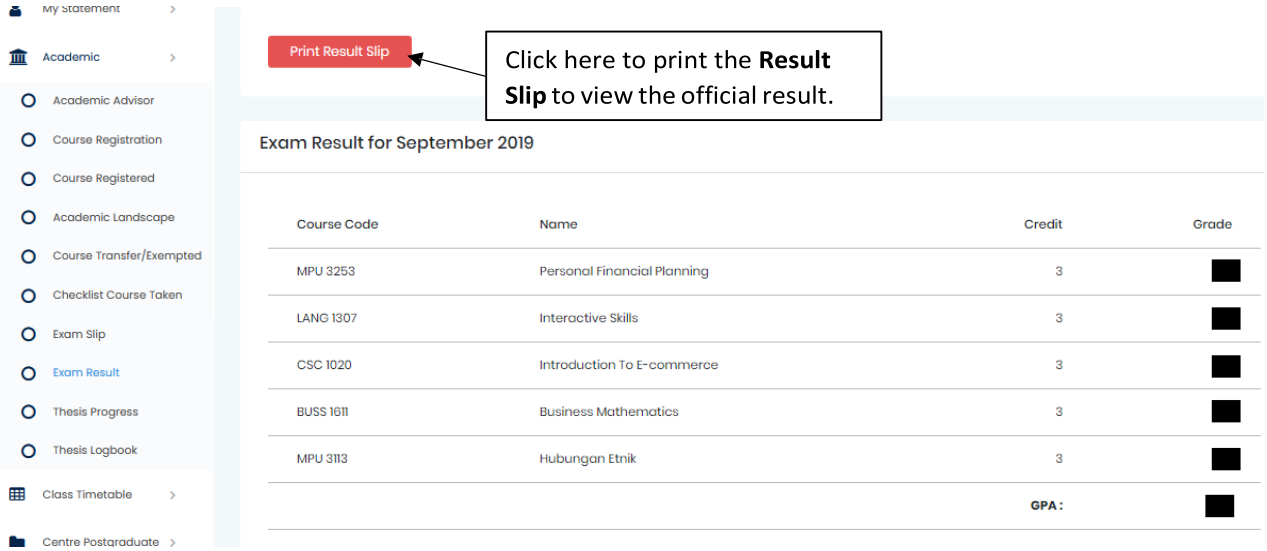
This page allows you to view or print your Exam Results. Students with outstanding fees or disciplinary issues are prevented from viewing the examination result.

5.1 At the left panel click **Academic > Exam Result**

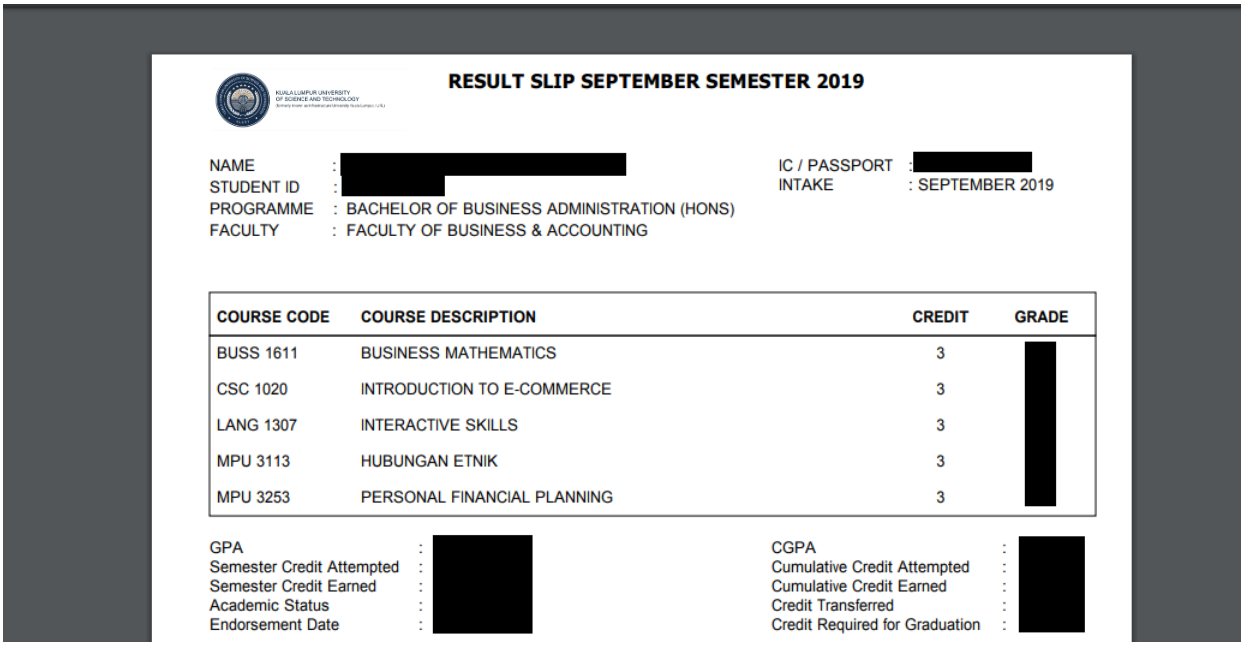


5.2 Once inside the Examination page, your current semester exam result will show on the screen.

5.2.1 Students can print the **Result Slip** by selecting the "**Print Result Slip**" button.



5.2.2 After click the Print Result Slip, the **Result Slip** will show as follows:
Here student can download or print the slip.



KUALA LUMPUR UNIVERSITY OF SCIENCE AND TECHNOLOGY

RESULT SLIP SEPTEMBER SEMESTER 2019

NAME : [redacted]
STUDENT ID : [redacted]
PROGRAMME : BACHELOR OF BUSINESS ADMINISTRATION (HONS)
FACULTY : FACULTY OF BUSINESS & ACCOUNTING

IC / PASSPORT : [redacted]
INTAKE : SEPTEMBER 2019

COURSE CODE	COURSE DESCRIPTION	CREDIT	GRADE
BUSS 1611	BUSINESS MATHEMATICS	3	[redacted]
CSC 1020	INTRODUCTION TO E-COMMERCE	3	
LANG 1307	INTERACTIVE SKILLS	3	
MPU 3113	HUBUNGAN ETNIK	3	
MPU 3253	PERSONAL FINANCIAL PLANNING	3	

GPA : [redacted]
Semester Credit Attempted :
Semester Credit Earned :
Academic Status :
Endorsement Date :

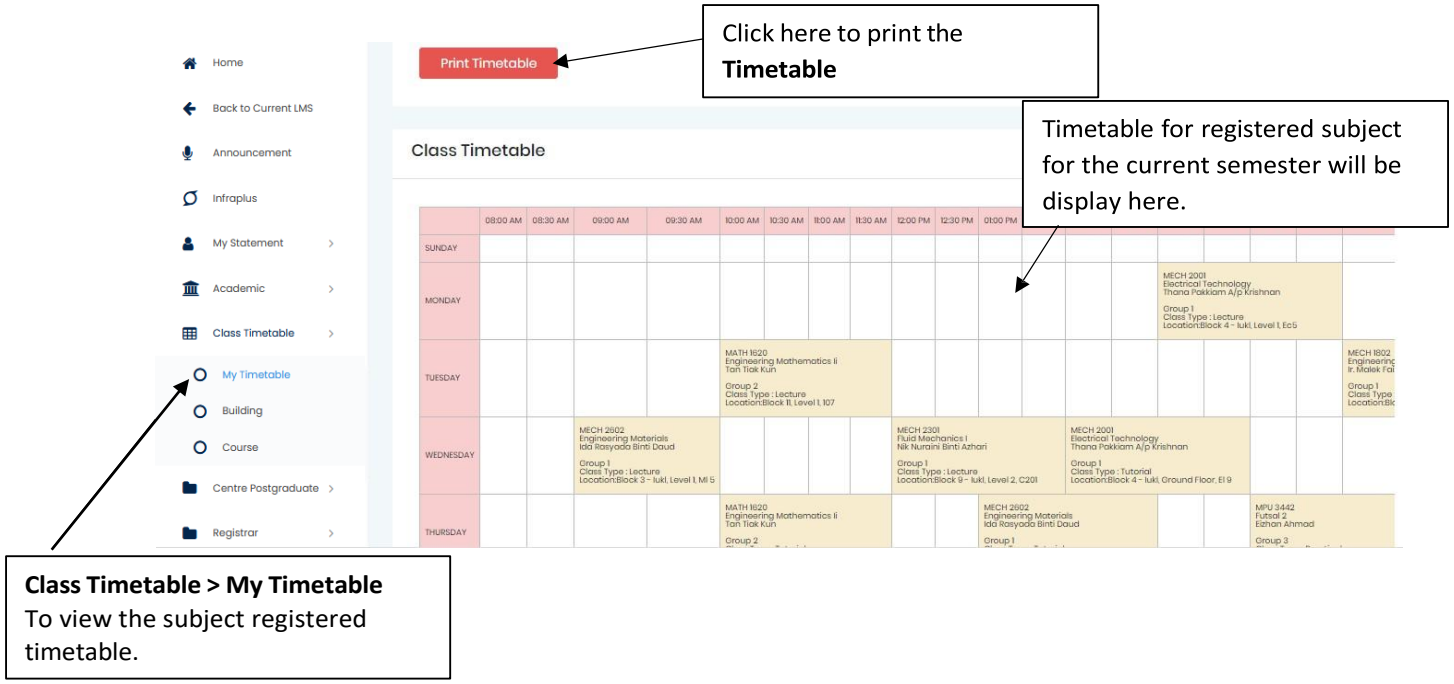
CGPA : [redacted]
Cumulative Credit Attempted :
Cumulative Credit Earned :
Credit Transferred :
Credit Required for Graduation :

MODULE 2: CLASS TIMETABLE

1. **Class Timetable**

When you have registered for all your courses, click on the View My Timetable link to view your Timetable. A grid showing your current timetable will be displayed.

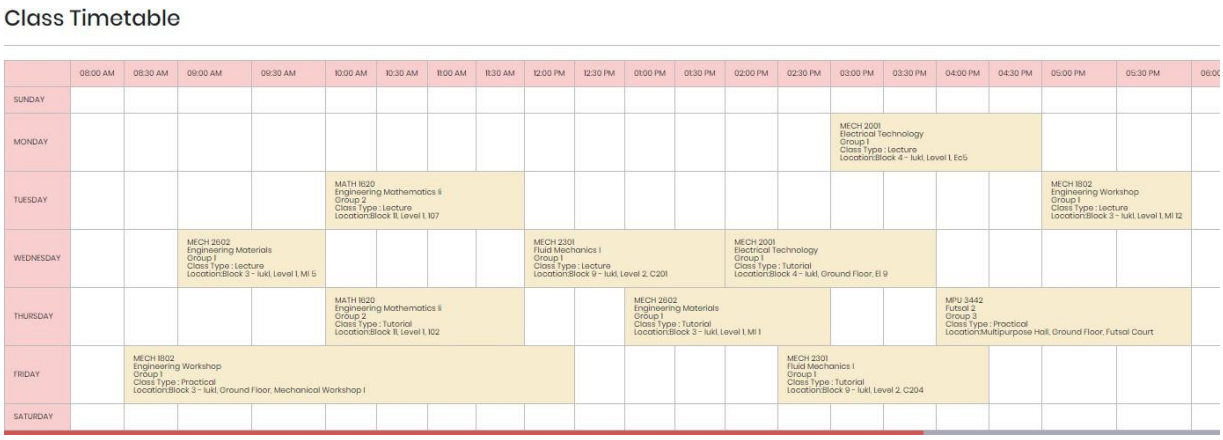
1.1 At the left panel click **Class Timetable > My Timetable**



1.2 Print Timetable Button

1.2.1 Clicking the 'Print Timetable' button will direct you to your class timetable for the semester. If you find any discrepancies (for example, one or more subjects are not in the timetable), do check with your respective lecturers or the timetable coordinator for further clarification.

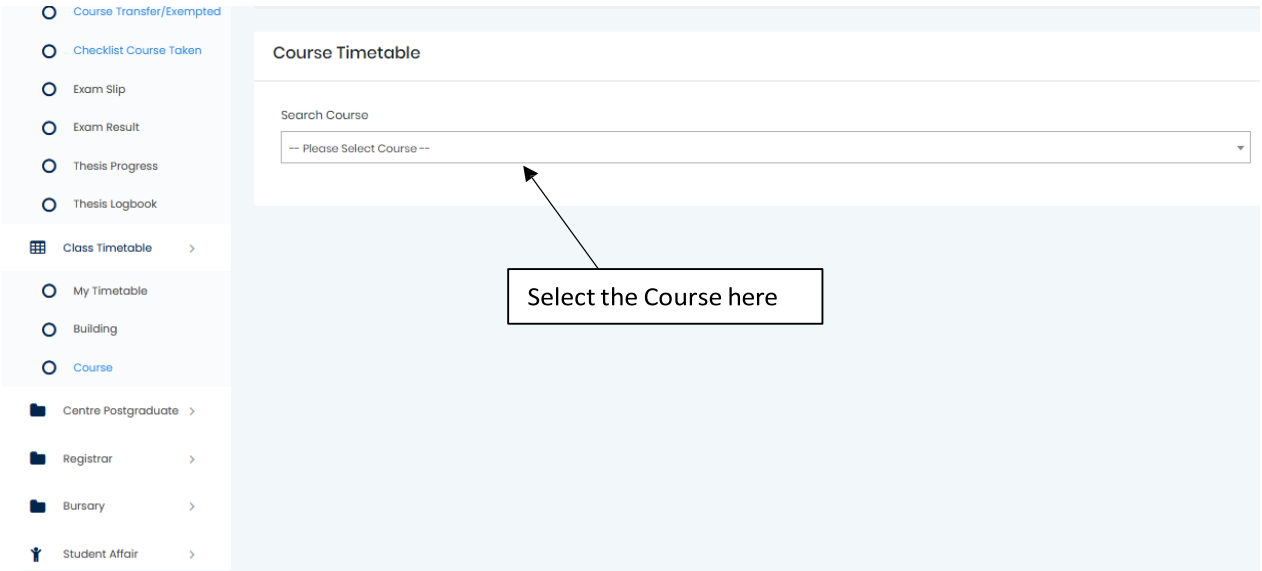
1.2.2 To print timetable, right click then print.



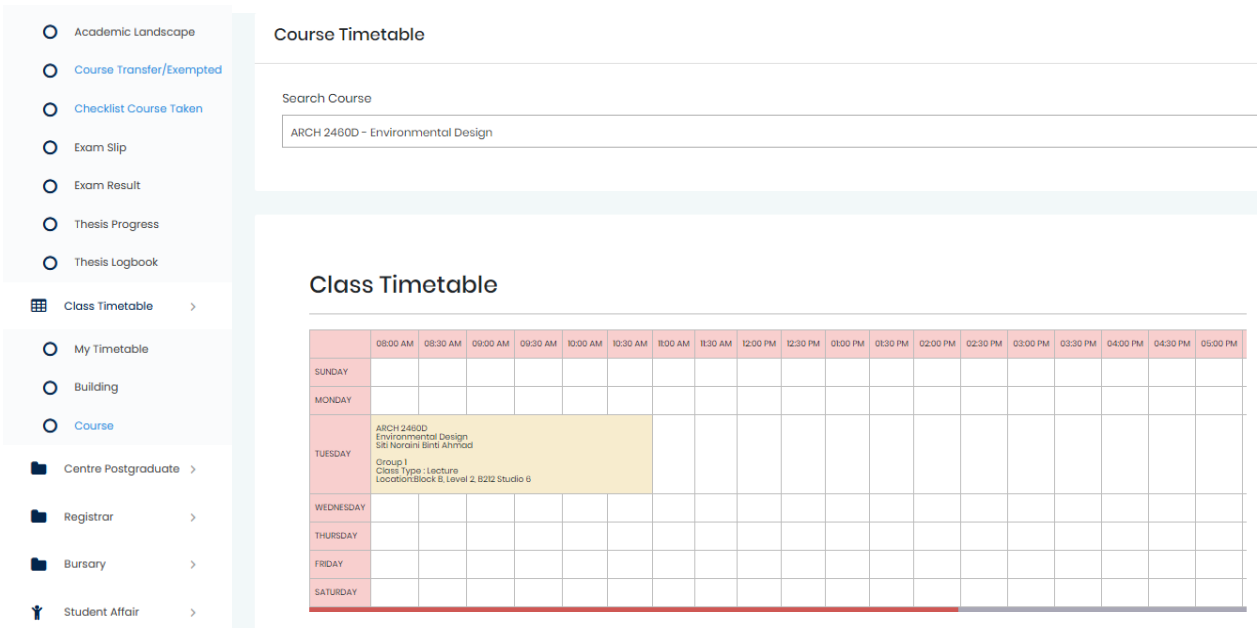
2. Course Timetable

2.1 At the left panel click **Class Timetable > Course**

2.2 Proposed of this screen is for student who wish to see other subject timetable, which not in the list under unconfirmed recommended subject.



2.3 Select the course under Search Course and the timetable for that subject will show at bottom.



2.3.1 Student can only view the class timetable to check if clashing or not. If they wish to register that subject, student need to see their academic advisor for register manually.